

## Instructions to Authors

*Annali dell'Istituto Superiore di Sanità* is a peer reviewed quarterly science journal which publishes research articles in biomedicine, translational research and in many other disciplines of the health sciences. The journal includes the following material: original articles, reviews, commentaries, editorials, brief and technical notes, book reviews. *Annali* follows the Recommendations for the Conduct, Reporting, Editing, and Publications of Scholarly Work in Medical Journals, issued by the International Committee of Medical Journal Editors (ICMJE) [www.icmje.org](http://www.icmje.org).

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### MANUSCRIPT SUBMISSION

Manuscripts should be submitted online to [www.annali-iss.eu](http://www.annali-iss.eu). The submission should include:

- cover letter where the authors declare that the manuscript has not been published or submitted for publication elsewhere;
- manuscript;
- tables and figures;
- author's contribution statement (individual contribution to the manuscript);
- conflict of interest statement (a conflict of interest exists when authors or their institutions have financial or personal relationship with other people or organizations that could inappropriately bias conduct and findings of the study);
- permission to reproduce figures, if appropriate.

Receipt of author's paper will be acknowledged by an e-mail containing an identification number which should be used in future correspondence.

### REVIEW PROCEDURE

Each paper submitted to *Annali* is subjected to the following procedures:

- it is reviewed by the Editor-in-Chief for general suitability;
- if it is judged suitable, qualified referees are selected and a peer review process takes place (occasional contributions, such as commentaries, papers submitted on invitation, etc. are accepted without peer review);
- based on the recommendations of the referees and replies of the authors, the Editor-in-Chief decides whether the article should be accepted, modified or rejected;
- once the paper has been accepted, authors will receive proofs from the editorial office, which should be corrected and returned (usually within three working days).

### MANUSCRIPT PRESENTATION

Please ensure that your manuscript follows these guidelines.

Manuscripts should be written in good English, as concisely as possible to allow a clear understanding of the text. The title should be followed by the complete name of the authors, their affiliations – in the original language – town and country. The name and address, telephone and e-mail of the corresponding author should also be indicated. On the same page a running head of no more than 40 characters (including spaces) should be included.

Original articles should normally be organized into different sections (*i.e.*: Introduction, Materials and methods, Results, Discussion, Conclusions). In the Methods sec-

tion a specific paragraph on the adopted statistical analysis should necessarily be included.

Each article should be accompanied by:

- a structured abstract of about 150 words;
- key words up to a maximum number of five (MeSH headings, whenever possible. Refer to: [www.nlm.nih.gov/mesh/meshhome.html](http://www.nlm.nih.gov/mesh/meshhome.html)).

Tables and figures should be kept to a minimum and be presented only if necessary.

Authors should deal responsibly and effectively with security issues that might be raised by their papers (see: Statement on Scientific Publication and Security *Science* 2003;299:1149).

This journal has adopted the SAGER reporting Guidelines for Sex and Gender Equity in Research.

These guidelines apply to original research articles and review papers. Authors should use the terms sex and gender carefully in order to avoid confusing both terms. Where subjects can also be differentiated by gender (shaped by social and cultural circumstances), the research should be conducted similarly at this additional level of distinction. Where the subjects of research comprise organisms capable of differentiation by sex, the research should be designed and conducted in a way that can reveal sex-related differences in the results, even if these were not initially expected.

Please consult the guidelines (<https://researchintegrity-journal.biomedcentral.com/articles/10.1186/s41073-016-0007-6>).

The name of the bioresource (and identifier, if available) who provided samples/data useful for the conduct of the study should be reported in extense, in the Material and methods section and, possibly, cited in the references according to the guideline for Citation of BioResources in journal Articles (CoBRA) <http://bmcmedicine.biomedcentral.com/articles/10.1186/s12916-015-0266-y>.

### LENGTH OF THE TEXT

To provide a text that meets the requirements of our publication:

- the *editorial* should be no longer than 1000 words;
- the *commentary*, 2000 words;
- the *brief note*, 3000 words, including about 15 references, one table and one figure;
- the *article*, 6000 words, including about 40 references, three tables and two figures;

- the *review* should be no longer than 10 000 words, including about 100 references, four tables and three figures.

## FORMATTING GUIDELINES

### Text

- Use Times New Roman font, 10 point, single spaced;
- do not use the automated features of your application (endnotes, headers, footers, especially for references);
- type a single space at the end of each sentence;
- avoid using bold characters to emphasise words or sentences within the text;
- indicate clearly titles of chapters and subchapters avoiding numbering.

### Tables and figures

They should be understandable also without reference to the text and should be numbered in Arabic numerals in a consecutive and independent way according to their citation within the paper.

Tables should be presented on a separate sheet and preceded by a title. Each column within the table should have a heading. Abbreviations should be reported in full in the legend.

All photographs and figures, both in colour or in black and white, should be presented as separate files. The following file formats are acceptable: JPEG, TIFF or EPS: they must have a resolution of at least 300 dpi and a width of 160 mm at the base.

Vectorial images (flow charts, schemes, and other non bitmap material) should be in Adobe Illustrator, Excel, Microsoft Power Point.

Figures are redrawn into the *Annali* style by our in-house illustrators.

Captions should be presented on a separate sheet and contain a sufficient explanation of their object.

## REFERENCES

All references in the text must be numbered in square brackets, *i.e.* [1, 2, 3-6], and mentioned at the end of the article in the order in which they are quoted. They should conform to the "Recommendations for the Conduct, Reporting, Editing, and Publications of Scholarly Work in Medical Journals" ([www.icmje.org](http://www.icmje.org)), according to the following examples.

Titles of periodicals should be abbreviated in accordance with the Medline abbreviation of the US National Library of Medicine ([www.nlm.nih.gov/bsd/aim.html](http://www.nlm.nih.gov/bsd/aim.html)). Online journal articles can be cited using, in addition to the complete citation, the DOI number.

### Articles in journal

Bozzuto G, Ruggieri P, Molinari A. Molecular aspects of tumor cell migration and invasion. *Ann Ist Super Sanità*. 2010;46(1):66-80. DOI: 10.4415/ANN\_10\_01\_09

### Books and chapters in a book

Godlee F, Jefferson T. Peer review in health sciences. London: BMJ Books; 1999.

Van Weely S, Leufkens HGM. Background paper: orphan diseases. In: Kaplan W, Laing R (Eds). *Priority medicines for Europe and the world – a public health approach to*

*innovation*. Geneva: World Health Organization; 2004.

### Proceedings

Fadda A, Giacomozzi C, Macellari V. Comparative measurements to validate a new telemetric pressure insoles system. In: 2. International Symposium on measurement, analysis and modelling of human functions. 1. Mediterranean Conference on measurement. Workshop on evaluation check of traceability. Proceedings. Genova: June 14-16, 2004. p. 425-7.

### Technical reports

Della Seta M, Di Benedetto C, Leone L, Pizzarelli S, Siegmund U. ETHICSWEB technical guides. Manual for the creation of standards and guidelines for sharing information about knowledge organization systems on ethics and science. Roma: Istituto Superiore di Sanità; 2011. (Rapporti ISTISAN, 11/32).

### Legislation

Italia. Decreto legislativo 29 ottobre, n. 419. Riordinamento del sistema degli enti pubblici nazionali, a norma degli articoli 11 e 14 della legge 15 marzo 1997, n. 59. *Gazzetta Ufficiale – Serie Generale* n. 268, 15 ottobre 1999.

US Social Security Administration. Evidentiary requirements for making findings about medical equivalence. Final rules. *Fed Reg*. 2006 Mar 1;71(40):10419-33.

The authors should check that each reference cited in the text appears in the reference list and viceversa. References should not include works submitted for publication but not yet accepted or unpublished results, etc. These can be mentioned in the text in parentheses.

### Conventions

All Latin or foreign words should be in italics. The authors should use internationally accepted abbreviations. All abbreviations should be spelled out in full the first time they occur in the text, followed by the shortened term in parentheses; afterwards use the abbreviation only.

Avoid abbreviations in the title of the manuscript.

For writing symbols, quantities and units of measurements refer to the International Systems of Units (SI) and the ISO standards.

## LICENSES AND AGREEMENTS

Extended quotations and illustrative material taken from other publications must be accompanied by the original permission granted by the Authors and by the publisher. Responsibility for the contents and opinions expressed on this journal rests solely with the Author(s).

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